

# BYLAWS

## Article I. Elected Officers

### Section I Moderator

- A. The moderator shall be an ex-officio member of all GETBA committees, boards and agencies.
- B. The moderator may call special meetings with the concurrence of the majority of the other officers of the GETBA and a majority of the Executive Board.
- C. The moderator, in conference with the vice-moderator, shall select a chief parliamentarian and assistant parliamentarians, as necessary, to advise the presiding officers of the GETBA on matters of parliamentary procedure.
- D. The moderator, assisted by the vice-moderator, shall preside over the annual session of the GETBA.

### Section 2 Vice-Moderator

- A. The vice-moderator, may in the absence of the moderator or when requested by the moderator, preside over the GETBA and shall perform other duties requested by the moderator, in so doing may act in his stead with the full privileges of his office.

### Section 3 Recording Secretary

- A. The recording secretary shall keep a record of all proceedings of the GETBA. These records shall be stored in fireproof safes, vaults, or files.
- B. The recording secretary shall receive copies of reports and recommendations to the GETBA from all committees, boards and agencies, three months prior to the annual meeting for publication in the annual book of reports.

### Section 4 Treasurer

- A. The Treasurer shall oversee the receipt of all income and deposit in into the bank.
- B. The Treasurer shall pay all expenses that are due in a timely fashion.
- C. The Treasurer shall keep accurate records of all income and expenses.
- D. The Treasurer shall give a report to the Executive Board for income and expenses.

## **Article II. Executive Board**

### **Section 1 Membership**

- A. The Executive Board of the association shall be composed of the senior pastor, and staff and one (1) member per fifty of church membership up to maximum of five (5) members from each affiliated church.
- B. The Director of Missions of the GETBA and the officers of the association shall be considered ex-officio members of the Executive Board.

### **Section 2 Term of Office**

The term of office for the members of the Board shall be perpetual as long as they are properly approved by their church to serve as an Executive Board member, and continue to support the constitution and bylaws of the GETBA.

### **Section 3 Meetings**

The Board shall hold regular meetings and any other such special meetings as the Director of Missions and Moderator of the association may deem necessary provided due notification has been given to all the members of the Board.

### **Section 4 Quorum**

A quorum shall consist of the membership fo the board present, provided due notification has been given as stated in Section IV.

### **Section 5 Organization**

The Executive Board shall organize itself to carry out the work of the association, as it deems necessary.

### **Section 6 Duties**

- A. The Executive Board shall be the fiduciary, fiscal and executive agency of the association in all of its affairs not specifically committed to another board, agency or committee of the association.
- B. The Board is empowered to act for the association in all areas of the association's work between annual meetings of the association, but may not act contrary to or reverse any action of the association.
- C. The Board shall make a full report of the work of the association at its annual session.
- D. The Board shall recommend to the association the annual program of the work of the association along with its supporting budget and calendar.

## **Section 7 Officers**

The Executive Board shall be led by the officers listed in Article One of the Bylaws of the GETBA.

## **Section 8 Termination**

- A. Should any member miss two consecutive meetings of the board without giving advance notification to the office of the Director of Missions, the member shall be considered to have resigned.
- B. Any member may also be removed for any of the following reasons:
  - 1. Failure to adhere to and uphold the principles set forth in the doctrinal statement as laid out in this constitution and bylaws.
  - 2. Immorality, use of illegal drugs, or drunkenness.
  - 3. Conviction of any felony or other crime involving moral turpitude.
  - 4. Any other indiscretion that would bring public reproach upon the GETBA.

Such termination shall be by a majority vote of the Executive Board.

## **Article III. Ministry Teams**

The ministry of the GETBA will be led by Ministry Teams. These teams shall be instituted as needed by the approval of the Executive Board.

## **Article IV. Financial Considerations**

### **Section I Treasurer**

The Executive Board of the GETBA shall elect a Treasurer as outlined in Article One of the Bylaws.

### **Section 2 Funds**

- A. All funds contributed to the GETBA shall be placed in their respective accounts. Either designed or undesignated, under the general oversight of the Treasurer, Director of Missions, and the Executive Board for accounting, receipt and disbursement.
- B. The formula for disbursement shall be governed by the annual budget approved at the annual session.

### **Section 3 Compensation**

All of the paid staff positions shall have a reasonable compensation package recommended by the Executive Board and approved at the annual session.

## **Section 4 Reimbursements**

All officers and members of the committees, boards, trustees, and agencies of the GETBA will serve on a volunteer basis and therefore will not be compensated for their service.

## **Section 5 Fiscal Year**

The fiscal year of the GETBA shall begin January 1<sup>st</sup> and end December 31<sup>st</sup> of each year.

## **Section 6 Audit**

An annual audit of the financial records of the association of the preceding year shall be done by someone approved by the Executive Board of the GETBA.

# **Article V. General Provisions**

## **Section I Association Year**

The association year will begin and end at the closing of the annual session each year.

## **Section 2 Equal Rights, Privileges, and Responsibilities**

- A. Every affiliated church or individual in the GETBA shall have equal rights, privileges and responsibilities under the authority of its Article of Incorporation Constitution and Bylaws.
- B. Recognizing the autonomy of other bodies, the association will exert no authority over any church, association, or convention.
- C. Should any of these bodies depart from the doctrine or practices of the association, the association may rescind their affiliation from the GETBA after due consideration and attempts at reconciliation.

## **Section 3 Historical**

The association shall provide for collection and storage of historical documents and other articles to chronicle the startup and operation of this body.

# **Article VI. Amendments**

These bylaws may be amended by a two-thirds vote of the messengers present at any session of any regular annual meeting provided the proposed amendment was submitted in writing one year before being voted on, or provided the amendments was recommended by the Executive Board and published in the association newsletter three months prior to the annual meeting.